



**DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS UNITED STATES AIR FORCE  
OFFICE OF THE CHIEF OF THE CHAPLAIN SERVICE  
WASHINGTON, DC**

25 November 2003

MEMORANDUM FOR ALMAJCOM-FOA-DRU

FROM: HQ USAF HC  
112 Luke Avenue, Ste 319  
Bolling AFB DC 20032-9050

SUBJECT: USAF HC Spiritual Fitness Conference 26-29 July 2004

I will host the first of two ecumenical Spiritual Fitness Conferences 26-29 July 2004 at the Embassy Suites in Charleston, South Carolina. Chaplains, chaplain assistants, and their families, as well as chapel lay leaders and their families are invited to attend. This conference not only fulfills a Strategic Plan task, but also represents my own prayerful interest in encouraging and strengthening chaplains, chaplain assistants and their families in the crucial work God has called us to do. I have directed Ch, Col Carlo Montecalvo and his team to plan the conference with the goal of providing a spiritually refreshing and enjoyable week for Chaplain Service members and their families. The week will include practical workshops, inspirational worship, and recreational fun.

HQ USAF HC will cover the TDY expenses for two active duty chaplains (Catholic and Protestant) and one chaplain assistant from CONUS bases east of the Mississippi River. Please encourage your Wing Chaplains to send their more junior chaplains to the conference. CONUS bases west of the Mississippi River are also invited and encouraged to attend this conference. They can expect AF/HC funding for the 2005 Spiritual Fitness Conference at a location west of the Mississippi yet to be determined. While AF/HC funding is limited to the three slots indicated above, Wing Chaplains are encouraged to seek other funding for youth leaders, lay leaders, additional chaplains and chaplain assistants. Spouses and family members will also find the conference spiritually enriching and are welcome and encouraged to attend. Children and teens will have the opportunity to enjoy their own special program tracks.

Chaplain Potter and I are deeply committed to the spiritual health and fitness of our Chaplain Service family. I believe your participation in this conference will strengthen our Chaplain Service and bless our Air Force family. Registration information and conference details will be provided in January 2004. You may address your questions to Ch, Lt Col Bob Page here at AF/HC or Ch, Maj Rich Novotny with the Resource Board at Maxwell AFB, AL.

A handwritten signature in cursive script that reads "Charles C. Baldwin".

CHARLES C. BALDWIN  
Chaplain, Brigadier General, USAF  
Deputy Chief of the Chaplain Service